

Upcoming Technology Trainings

Pearson will provide recorded and live training sessions to support technology staff in preparation for the spring 2024 Minnesota Comprehensive Assessment (MCA) online test administration. The live session will also be recorded. Both trainings will be posted along with the PowerPoint to the [Learning Management System](#) under the DAC catalog, Pearson Trainings and Webinars tag (PearsonAccess Next > Resources & Training > Training).

The table below contains the date, time, call-in number, conference code, and link to join the session. A high-level agenda follows. No registration is required.

Training	Date and Time	Meeting Link	Call-in Number & Conference Code
New Technology Coordinator Overview (Recorded)	Posted to the LMS on Wed., Dec. 20, 2023	NA	NA
New Technology Coordinator Training (Live)	Tuesday, Jan. 9, 2024 1–2:30 p.m.	Select this link to join the webinar on Jan. 9.	Webinar ID 290 488 721 465 Passcode: uM4nWf

Technology Coordinator Training Agenda Topics
<p>Infrastructure Readiness Checklist</p> <ul style="list-style-type: none"> • Technology resources on PearsonAccess Next • TestNav 8 Online Support page • TestNav System Requirements • Installing TestNav 8 applications • Delete TestNav 8 configurations in PearsonAccess Next <ul style="list-style-type: none"> ◦ No longer recommending ProctorCache or Secondary Save Locations • System Configurations <ul style="list-style-type: none"> ◦ Firewalls, content filters, anti-virus software, etc. <p>App Check</p> <ul style="list-style-type: none"> • Checking devices for readiness using customized TestNav configuration I.D. • Checking network connection to Pearson servers <p>TestNav 8 Overview & Updates</p> <ul style="list-style-type: none"> • Overview of installable TestNav app • Saved Response File (SRF) management for installable TestNav <p>Testing with Tablets and Chromebooks</p> <ul style="list-style-type: none"> • Installing TestNav 8 on tablets and Chromebooks, setting up Single App Mode • Updating on multiple devices • Support for older devices and Chromebook OS • SRFs and data transmission <p>Early Warning System (EWS)</p> <ul style="list-style-type: none"> • Overview and scenarios that trigger EWS • Common resolutions to resolve EWS messages, EWS with TestNav applications <p>Infrastructure Trial overview</p> <ul style="list-style-type: none"> • Accessing the Training Center • Setting up test sessions and running an infrastructure trial in the Training Center



Technology Coordinator Training Agenda Topics
<ul style="list-style-type: none">• Infrastructure Trial tips and best practices Scheduling Technology Office Hours and Support Open Discussion/Questions

Scheduling Technology Office Hours

Technology office hours are available if support is needed to troubleshoot technology issues, such as help with setting up devices or developing a plan to test without proctor caching. District Assessment Coordinators (DACs), School Assessment Coordinators (SACs), or technology staff should be the users requesting office hours. Other staff should first coordinate within their district before contacting Pearson.

Technology Office Hours are scheduled by accessing a link to Pearson’s Technology Support Field Engineering team. [Select the link to schedule your Technology Office Hours virtual session.](#) Then select the length of session you need and preferred time. The session will be scheduled for both parties and you will receive an email with conferencing information.