



Learning Management System (LMS) Test Administration Catalog Learning Paths, Courses, and Posting Dates

This table outlines the learning paths available within the LMS Test Administration catalog. Learning paths contain required and optional courses that are tied to specific roles for test administration. Learning paths are available once all required courses are posted to the Learning Path; however, optional courses are added to the Learning Path once they are available. This table outlines all required and optional courses in each learning path, and when the learning path will be available in the LMS.

Learning Path (LP)	Required Courses	Optional Courses	Date LP Available in the LMS
ACCESS Test Administrator – Grades 1–12	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) • Active Monitoring for Statewide Assessments 	<ul style="list-style-type: none"> • Handling Secure Paper Test Materials (available Jan. 12, 2024) • Minnesota Statewide Assessments Overview (available Oct. 10, 2023) 	Nov. 16, 2023
ACCESS Test Administrator – Kindergarten/WIDA Alternate ACCESS	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) 	<ul style="list-style-type: none"> • Handling Secure Paper Test Materials (available Jan. 12, 2024) • Minnesota Statewide Assessments Overview (available Oct. 10, 2023) 	Nov. 16, 2023
Test Security	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) 	<ul style="list-style-type: none"> • Handling Secure Paper Test Materials (available Jan. 12, 2024) 	Nov. 16, 2023
Technology Coordinators	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) 	<ul style="list-style-type: none"> • New Technology Coordinator Training (1–2 Years) (available Dec. 20, 2023) • New Technology Coordinator Training (1–2 Years) – LIVE (available Jan. 19, 2024) 	Nov. 16, 2023

Learning Path	Required Courses	Optional Courses	Data Available in the LMS
District Assessment Coordinators	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) • DAC Test Administration Training 	<ul style="list-style-type: none"> • Active Monitoring for Statewide Assessments (available Nov. 16, 2023) • Administering the MCA (available Jan. 5, 2024) • Entering MTAS Data in PearsonAccess Next (*available Feb. 14, 2024) • Handling Secure Paper Test Materials (available Jan. 12, 2024) • Managing MCA Test Sessions in PearsonAccess Next (*available Feb. 14, 2024) • MTAS Administration Overview (available Jan. 10, 2024) • MTAS Administration and Scoring Practice (available Jan. 10, 2024) • Understanding MCA Linguistic Supports and Accommodations (available Oct. 2, 2023) 	Dec. 15, 2023

Learning Path	Required Courses	Optional Courses	Data Available in the LMS
MCA Test Monitor	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) • Active Monitoring for Statewide Assessments • Administering the MCA 	<ul style="list-style-type: none"> • Handling Secure Paper Test Materials (available Jan. 12, 2024) • Managing MCA Test Sessions in PearsonAccess Next (*available Feb. 14, 2024) • Minnesota Statewide Assessments Overview (available Oct. 10, 2023) • Understanding MCA Linguistic Supports and Accommodations (available Oct. 2, 2023) 	Jan. 05, 2024
New MTAS Test Administrator – 1–2 years	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) • MTAS Administration Overview • MTAS Administration and Scoring Practice 	<ul style="list-style-type: none"> • Entering MTAS Data in PearsonAccess Next (*available Feb. 14, 2024) • Handling Secure Paper Test Materials (available Jan. 12, 2024) • Minnesota Statewide Assessments Overview (available Oct. 10, 2023) 	Jan. 11, 2024
Experienced MTAS Test Administrator – 3 or more years	<ul style="list-style-type: none"> • Test Security Training (Assurance of Test Security Included) • MTAS Administration and Scoring Practice 	<ul style="list-style-type: none"> • Entering MTAS Data in PearsonAccess Next (*available Feb. 14, 2024) • MTAS Administration Overview • Handling Secure Paper Test Materials (available Jan. 12, 2024) • Minnesota Statewide Assessments Overview (available Oct. 10, 2023) 	Jan. 11, 2024

*Anticipated posting date