

AN UPDATE FROM ACADEMIC STANDARDS, INSTRUCTION AND ASSESSMENT — JUNE 5, 2024

QUICK LINKS	IMPORTANT DATES
<ul style="list-style-type: none"> • Posttest Editing: Final Reminders • MDE Employment Opportunity: COMPASS Data and Assessment Literacy Specialist 	<p>May 20: Begin retrieving early ACCESS results in Test WES</p> <p>June 6: Deadline to update enrollment data for Posttest Editing</p> <p>June 7: End of Posttest Editing in Test WES</p> <p>June 28: Access embargoed final student results in District and School Student Results (DSR/SSR) files in Secure Reports (ACCESS, MCA, and MTAS only)</p>

Posttest Editing: Final Reminders

Tomorrow, June 6, is the last day to submit student enrollment data to MDE for Posttest Editing. After that, assessment records may still be edited, but any discrepancies that require an enrollment update can no longer be resolved. All Posttest Editing work must be completed by 10 p.m. on Friday, June 7. MDE staff will not be available after business hours for support.

The following resources are available for districts working on Posttest Editing:

- The *Test WES Posttest Editing User Guide*, posted on the [Test WES](#) page of the MDE website, provides detailed information on Posttest Editing for DACs.
- The *MDE DAC Posttest Editing Training* is posted in the [Learning Management System \(LMS\)](#).

Indicating EL in MARSS

For English learners to be eligible to take the ACCESS or WIDA Alternate ACCESS, they must be indicated as EL in enrollment data. If a student took the assessment but their enrollment record indicates they are not EL, the report code will be set to INV (invalid) when published, and it cannot be changed. If these students are ELs, you must update their enrollment record by tomorrow, June 6.

Enrollment Matching Issues

Blank assessment records must be created for students who did not participate in statewide assessments, and the correct test code (for example, absent, parent/guardian refusal) needs to be indicated. Detailed instructions are available beginning on page 32 of the [Test WES Posttest Editing User Guide](#).

Late Score Entries Loaded to Test WES

All late score entry requests for MCA or MTAS made by noon on May 22 are now available in Posttest Editing in Test WES. Any late score entry requests made after May 22 will not be loaded in Test WES or included in the releases of final results this summer. In July, Pearson will enter late scores received after May 22 and DACs can download on-demand reports for these students.

District Confirmation

Once you complete Posttest Editing, confirm it on the District Confirmation page in Test WES:

- You must complete this confirmation if there were no edits needed for your district.
- You may also complete this confirmation to let MDE know that all posttest editing has been completed for your district.

Note: The District Confirmations page is on the left-hand column of the Dashboard under Pretest Edit.

WIDA Alternate ACCESS Status in Posttest Editing

As this is the first year of the new WIDA Alternate ACCESS, there were some unanticipated outcomes in Posttest Editing.

- All WIDA Alternate ACCESS records appear in Posttest Editing with a report code of NA (not assessed), even if the student did attempt the assessment. All students who attempted the assessment will receive scores in final results following the standard setting process but other report codes (VS for valid score or NC for not complete) are not viewable in Posttest Editing.
 - If a student did not attempt one or more domains of the WIDA Alternate ACCESS, you can indicate the applicable test code by domain as needed (for example, ABS for Absent or DEC for Declined).
 - However, any test codes indicated in Test WES on records that will have a status of VS or NC will have these test codes removed by MDE before the close of Posttest Editing. This is because test codes cannot be indicated on tests that were attempted (for example, a student cannot be indicated as ABS and also have attempted an assessment).

- Blank WIDA Alternate ACCESS records cannot be created in Posttest Editing as expected because of the NA report code assigned to all records. If a blank assessment needs to be added, it must be added as an ACCESS record and documentation must be kept at the district on the Test Administration Report (TAR) that the WIDA Alternate ACCESS would have been administered.

Contact MDE at mde.testing@state.mn.us with any questions.

[Back to Top](#)

MDE Employment Opportunity: COMPASS Data and Assessment Literacy Specialist

The Collaborative Minnesota Partnerships to Advance Student Success (COMPASS) division is currently seeking a data literacy specialist to support professional development and activities around data and assessment literacy for COMPASS staff, district and school leaders, and educators.

If you are interested (or know someone who may be interested) in a new and challenging opportunity, consult the position description and application instructions on the [State of Minnesota Careers](#) website and **apply by June 17**. The Job ID is 76383.

[Back to Top](#)

ACADEMIC STANDARDS, INSTRUCTION AND ASSESSMENT

Minnesota Department of Education

education.mn.gov > District, Schools and Educators > Teaching and Learning > Statewide Testing

If you have any questions or want to unsubscribe, please send an email to mde.testing@state.mn.us.