

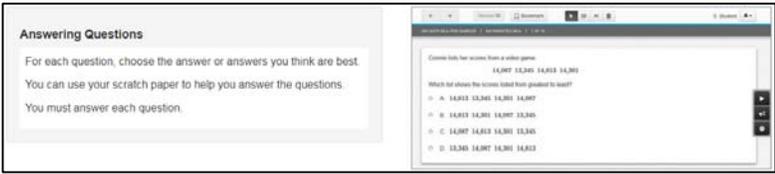
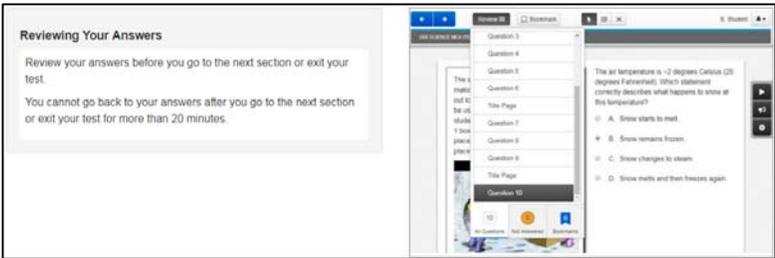
# Overview of Student Directions

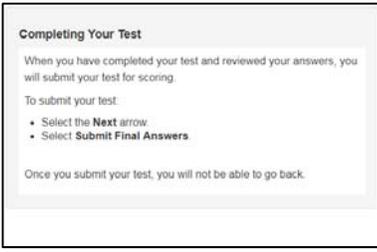
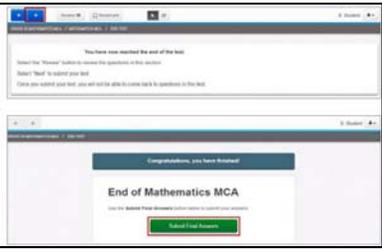
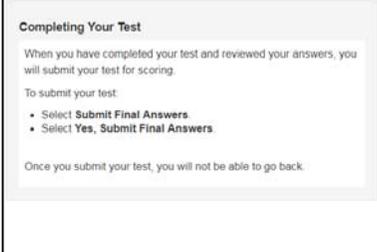
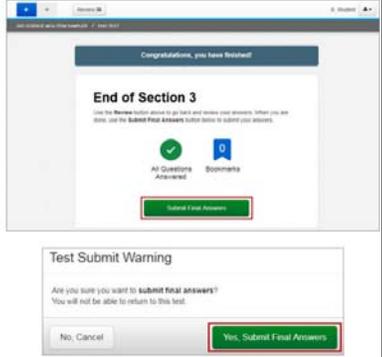
This document outlines the directions in the first section of each student’s test. Students review these directions after they sign in and before they begin each test. Text-to-speech is available for the directions in all subjects. If students need any of these directions repeated during testing, a transcript is included for Test Monitors in the *Directions for Online Administrations*.

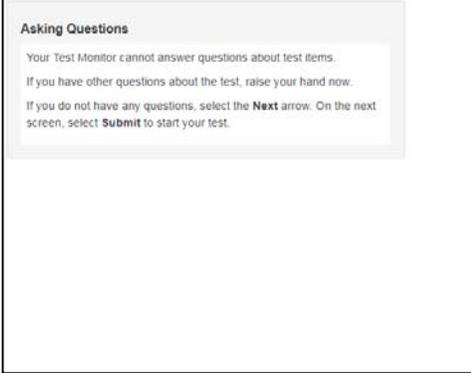
**NOTE:** In this document, screenshots are only shown for each subject if the information on the screen differs; for the majority, the only difference is the content of the sample item reflected.

Screen Text	Sample Screenshot
<p><b>Introduction</b></p> <p>Today you will take a [reading/math/science] test.</p> <p>Look for your name at the top right of the screen.</p> <p>If you do not see your name, or if you see someone else’s name, raise your hand.</p>	<p>Example: Reading MCA</p>  <p>The screenshot shows a digital interface for a test introduction. On the left, a white box contains the following text: 'Introduction', 'Today you will take a reading test.', 'Look for your name at the top right of the screen.', and 'If you do not see your name, or if you see someone else’s name, raise your hand.' To the right of this box is a photograph of a classroom. In the foreground, a young man with glasses and a blue polo shirt is looking down at a tablet device. In the background, a young woman with long dark hair is also looking at a tablet. They are seated at desks in a classroom setting.</p>

Screen Text	Sample Screenshot
<p><b>Calculators</b> [Mathematics and Science MCA only]</p> <p>Your test will have an online calculator available when a calculator may be used.</p> <p>[For mathematics grades 3–8 and science] Handheld calculators are NOT allowed.</p> <p>[For mathematics grade 11] You may also use a handheld calculator.</p>	<p>Mathematics MCA Grades 3–5 and Science MCA</p> <div data-bbox="743 268 1179 558"> <p><b>Calculators</b></p> <p>Your test will have an online calculator available when a calculator may be used.</p> <p>Handheld calculators are NOT allowed.</p> </div> 
	<p>Mathematics MCA Grades 6 and 7</p> <div data-bbox="743 615 1179 972"> <p><b>Calculators</b></p> <p>Your test will have an online calculator available when a calculator may be used.</p> <p>Handheld calculators are NOT allowed.</p> </div> 
	<p>Mathematics MCA Grade 8</p> <div data-bbox="743 1029 1179 1440"> <p><b>Calculators</b></p> <p>Your test will have an online calculator available when a calculator may be used.</p> <p>Handheld calculators are NOT allowed.</p> </div> 
	<p>Mathematics MCA Grade 11</p> <div data-bbox="743 1497 1179 1919"> <p><b>Calculators</b></p> <p>Your test will have an online calculator available when a calculator may be used.</p> <p>You may also use a handheld calculator.</p> </div> 

Screen Text	Sample Screenshot
<p><b>Answering Questions</b></p> <p>For each question, choose the answer or answers you think are best.</p> <p>You can use your scratch paper to help you answer the questions.</p> <p>You must answer each question.</p>	<p>Example: Mathematics MCA</p> 
<p><b>Reviewing Your Answers</b></p> <p>Review your answers before you go to the next section or exit your test.</p> <p>You cannot go back to your answers after you go to the next section or exit your test for more than 20 minutes.</p>	<p>Example: Science MCA</p> 
<p><b>Finishing for the Day</b></p> <p>Your Test Monitor will tell you when the testing time is almost over so you can finish what you are working on and review your answers.</p>	<p><b>Finishing for the Day</b></p> <p>Your Test Monitor will tell you when the testing time is almost over so you can finish what you are working on and review your answers.</p> 
<p><b>Exiting Your Test</b></p> <p>To exit you test:</p> <ul style="list-style-type: none"> <li>• Select the button next to your name.</li> <li>• Select Sign out of TestNav in the dropdown menu.</li> <li>• Select the Save and Return Later button.</li> </ul>	<p>Example: Reading MCA</p> 

Screen Text	Sample Screenshot
<p><b>Completing Your Test</b></p> <p>When you have completed your test and reviewed your answers, you will submit your test for scoring.</p> <p>To submit your test:</p> <p>[For reading and mathematics]</p> <ul style="list-style-type: none"> <li>• Select the Next arrow.</li> <li>• Select Submit Final Answers.</li> </ul> <p>[For science]</p> <ul style="list-style-type: none"> <li>• Select Submit Final Answers.</li> <li>• Select Yes, Submit Final Answers.</li> </ul> <p>Once you submit your test, you will not be able to go back.</p>	<p><b>Example: Mathematics MCA</b></p>   <p><b>Example: Science MCA</b></p>  
<p><b>Turning in Materials</b></p> <p>Turn in your testing ticket and scratch paper before you leave.</p>	<p><b>Turning in Materials</b></p> <p>Turn in your testing ticket and scratch paper before you leave.</p> 
<p><b>Read these important reminders:</b></p> <p>On this test, do your own best work to show what you know and can do.</p> <ul style="list-style-type: none"> <li>• Do not accept help finding answers to test questions.</li> <li>• Do not give answers to other students.</li> <li>• Do not tell others what is on the test.</li> <li>• There may be consequences if you do not follow directions or if you behave dishonestly.</li> </ul>	<p><b>Read these important reminders:</b></p> <p>On this test, do your own best work to show what you know and can do.</p> <ul style="list-style-type: none"> <li>• Do not accept help finding answers to test questions.</li> <li>• Do not give answers to other students.</li> <li>• Do not tell others what is on the test.</li> <li>• There may be consequences if you do not follow directions or if you behave dishonestly.</li> </ul>

Screen Text	Sample Screenshot
<p><b>Asking Questions</b></p> <p>Your Test Monitor cannot answer questions about test items.</p> <p>If you have other questions about the test, raise your hand now.</p> <p>If you do not have any questions, select the Next arrow. On the next screen, select Submit to start your test.</p>	 <p>The screenshot shows a white box with the following text:</p> <p><b>Asking Questions</b></p> <p>Your Test Monitor cannot answer questions about test items.</p> <p>If you have other questions about the test, raise your hand now.</p> <p>If you do not have any questions, select the <b>Next</b> arrow. On the next screen, select <b>Submit</b> to start your test.</p>  <p>The student is a young woman with long brown hair, wearing green headphones and glasses. She is looking down at a laptop screen, with her hand resting on her chin.</p>