

Upcoming Technology Trainings

Pearson will provide recorded and live training sessions to support technology staff in preparation for the 2022 Minnesota Comprehensive Assessment (MCA) online test administration. The live session will also be recorded. Both trainings will be posted along with the PowerPoint to the [Training Management System](#) under the Technology Staff role, Pearson Recorded Webinars category (PearsonAccess Next > Resources & Training > Training).

The table below contains the date, time, call-in number, conference code, and link to join the session. A high-level agenda follows. No registration is required.

Training	Date and Time	Meeting Link	Call-in Number & Conference Code
Technology Coordinator Overview (Recorded)	Posted to the TMS on Friday, Dec. 10, 2021	NA	NA
Technology Coordinator Training (Live)	Tuesday, Jan. 11, 2022 1–2:30 p.m.	Select this link to join the webinar on Jan. 11. Passcode: MNTECH	Call-in phone number: (312) 626-6799 Webinar ID 964 8612 7484 Passcode: 495431#

Technology Coordinator Training Agenda Topics

Infrastructure Readiness Checklist

- Technology resources on PearsonAccess Next
- TestNav 8 Online Support page
- Installing TestNav 8 applications
- Setting up a TestNav 8 configuration in PearsonAccess Next
 - Updated ProctorCache recommendations and testing plan
 - Primary and Secondary Save Locations
- System Configurations
 - Firewalls, content filters, anti-virus software, etc.

App Check

- Checking devices for readiness using customized TestNav configuration I.D.
- Checking network connection to Pearson servers

TestNav 8 Overview & Updates

- Overview of installable TestNav app
- Saved Response File (SRF) management for installable TestNav

Testing with Tablets and Chromebooks

- Installing TestNav 8 on tablets and Chromebooks, setting up Single App Mode
- Updating on multiple devices
- Support for older devices and Chromebook OS
- SRFs and data transmission

Early Warning System (EWS)

- Overview and scenarios that trigger EWS
- Common resolutions to resolve EWS messages, EWS with TestNav applications



Technology Coordinator Training Agenda Topics
Infrastructure Trial overview <ul style="list-style-type: none">• Accessing the Training Center• Setting up test sessions and running an infrastructure trial in the Training Center• Infrastructure Trial tips and best practices Scheduling Technology Office Hours and Support Open Discussion/Questions

Scheduling Technology Office Hours

Technology office hours are available if support is needed to troubleshoot technology issues, such as help with setting up devices or developing a plan to test without proctor caching. District Assessment Coordinators (DACs), Assessment Administrators (AAs), or technology staff should be the users requesting office hours. Other staff should first coordinate within their district before contacting Pearson.

Technology Office Hours are scheduled by accessing a link to Pearson's Technology Support Field Engineering team. [Select the link to schedule your Technology Office Hours virtual session.](#) Then select the length of session you need and preferred time. The session will be scheduled for both parties and you will receive an email with conferencing information.