

# Upcoming District Assessment Coordinator Trainings

Pearson will be providing a variety of training options covering some of its systems for District Assessment Coordinators and any other interested staff in the district in preparation for MCA and MTAS 2018.

## In-Person Trainings

In-person trainings with MDE will be offered at 3 locations (Mankato, St. Paul, and St. Cloud). Each session will be from 9 a.m.–3:30 p.m. with check in beginning at 8:30 a.m.

## Webinar Trainings

Webinar trainings will be recorded, and session recordings and PowerPoint presentations will be posted to the Training Management System 2-3 days after the first session. Each webinar training is limited to the first 150 participants. No registration is required.

For each webinar training, the call-in phone number, conference code, and password will be the same:

- Call-in phone number: 1-877-554-0877
- Conference code: 571 468 0293
- Password: Pearson

## Video Trainings

Video trainings will begin to be posted to the Training Management System (TMS) in late January. These will be short demonstrations for specific topics in PearsonAccess Next including: users, students, test session management, data entry for MCA, score entry for MTAS, Training Management System, reporting groups, and on-demand reports. These can be used by new District Assessment Coordinators in preparation for the in-person trainings, as well as for a quick refresher for experienced staff.

The table below contains the training topics, format, high-level agendas, dates, and links to join each session on the day of the training.

Training and Topic	Training Format	Date and Time (Location, if applicable)	Meeting Link
<b>Test Administration Training</b> Overview of what's new and changed for MCA and MTAS 2018, including changes to PearsonAccess Next, TestNav, Training Management System (TMS), and reporting.	In-person	Wednesday, Jan. 31 Verizon Center- Reception Hall 1 Civic Center Plaza Mankato, MN 56001	<a href="#">Select this link to register for the Mankato training on Jan. 31.</a>
		Thursday, Feb. 1 TIES- Grand Hall 1644 Larpenteur Ave W. St. Paul, MN 55108	<a href="#">Select this link to register for the St. Paul training on Feb. 1.</a>
		Tuesday, Feb. 6 Courtyard St. Cloud- Ballroom 404 W. St. Germain St. St. Cloud, MN 56301	<a href="#">Select this link to register for the St. Cloud training on Feb. 6.</a>



Training and Topic	Training Format	Date and Time (Location, if applicable)	Meeting Link
<p><b>TestNav and Item Samplers: For New DACs and Educators</b></p> <p>Overview of TestNav general functionality and online and accessibility tools, signing in to TestNav, checking audio, verifying student name, and the differences between Reading, Mathematics, and Science MCA. How to access item samplers will also be addressed.</p>	Webinar	<p>Wednesday, Feb. 14 10–11 a.m.</p>	<p><a href="#">Select this link to join the webinar on Feb. 14.</a></p>
<p><b>PearsonAccess Next: For New DACs</b></p> <p>Comprehensive overview of PearsonAccess Next for the MCA and MTAS 2018:</p> <ul style="list-style-type: none"> <li>• MCA: viewing student data, viewing accommodations and linguistic supports, creating test sessions and managing, printing student testing tickets and session rosters, resuming student tests, indicating test/accountability codes, and data entry</li> <li>• MTAS: assigning teachers to student tests, entering LCI and student scores, indicating test/accountability codes, and score entry status reports</li> <li>• MCA and MTAS: Overview of additional orders and tracking materials, reporting groups, On-Demand Reports, and the Training Management System (TMS)</li> </ul>	Webinar	<p>Thursday, Feb. 15 10–Noon</p>	<p><a href="#">Select this link to join the webinar on Feb. 15.</a></p>
<p><b>PearsonAccess Next: Published and Longitudinal Reports</b></p> <p>Overview of reporting in PearsonAccess Next, including Published Reports, Longitudinal Reports and Dashboard, and reporting groups for Historical Student Data.</p>	Webinar	<p>Wednesday, July 18 10–11 a.m.</p>	<p><a href="#">Select this link to join the webinar on July 18.</a></p>