

AN UPDATE FROM STATEWIDE TESTING – NOVEMBER 7, 2018

QUICK LINKS	IMPORTANT DATES
<ul style="list-style-type: none"> <li>• <a href="#">November New DAC Q&amp;A Registration</a></li> <li>• <a href="#">PearsonAccess Next User Accounts</a></li> <li>• <a href="#">District Test Security Procedure</a></li> <li>• <a href="#">Data Special Interest Group (SIG)</a></li> <li>• <a href="#">Minnesota Student Survey 2019: Updates</a></li> <li>• <a href="#">Upcoming Opportunities</a></li> <li>• <a href="#">Odds and Ends</a></li> <li>• <a href="#">Tech Update</a></li> </ul>	<p><b>Nov. 26–Dec. 14:</b> Districts indicate the number of online testers and order test materials in WIDA AMS</p>

## November New DAC Q&A Registration

The next New DAC Q&A webinar is Tuesday, Nov. 20 from 2–3 p.m. Experienced DACs are welcome to attend as well. [Register for the New DAC Orientation Webinar.](#)

The prerequisites for this webinar are to review Chapters 3 and 4 of the [2018–19 Procedures Manual](#) (PearsonAccess Next > Resources & Training > Policies and Procedures). Chapter 2 is optional.

After reading the chapters, [submit questions via this link](#). MDE will answer these questions during the webinar.

- Phone number: 206-596-0378
- Access code: 287 586 630

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## PearsonAccess Next User Accounts

DACs maintain user accounts in PearsonAccess Next for the staff in their districts. As a security feature, all passwords are valid for 180 days. Users receive an automated email when their password is set to expire and another one when it expires. Users can reset their password at any time using the [Forgot Password](#) button (minnesota.pearsonaccessnext.com > PearsonAccess Next).

If users do not log in for an extended period of time, the account will be disabled (240 days) or deleted (390 days). For full details about managing user accounts (including how to enable and restore accounts), see the [PearsonAccess Next User Accounts Guide](#) (PearsonAccess Next > Resources & Training > User Guides).

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## ***District Test Security Procedure***

Starting in a few weeks, MDE will start an audit of district test security procedures in order to provide feedback and guidance. Districts must annually review and update their test security procedures, as needed.

In Appendix B of the [Procedures Manual](#) (PearsonAccess Next > Resources & Training > Policies and Procedures), there is a list of the specific topics that must be minimally addressed in the district test security procedure, including a comprehensive list of the policies and procedures each district must determine. The only new topic relates to considerations for security cameras. Districts can use the [District Test Security Procedure Template](#) or create their own procedure (PearsonAccess Next > Resources & Training > Policies and Procedures).

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## ***Data Special Interest Group (SIG)***

The next Data SIG webinar is scheduled for Thursday, Nov. 15, at 3 p.m. The intended audience is any staff involved with data submissions to MDE with a focus on MARSS. The agenda includes a discussion of MARSS data items that will have some type of change effective 2019–20 due to Ed-Fi. There will also be time for questions about the transition to Ed-Fi. If you have questions in advance of the webinar or suggested topics, send an email to [mde.cas@state.mn.us](mailto:mde.cas@state.mn.us).

[Register for the Nov. 15 Data SIG webinar](#). On the Webex page, go to the “Upcoming” tab and search for “DATA SIG”. If you have any questions, contact Gayra Ostgaard at [Gayra.ostgaard@state.mn.us](mailto:Gayra.ostgaard@state.mn.us) or 651-582-8339.

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## ***Minnesota Student Survey 2019: Updates***

The Minnesota Departments of Education, Health, Human Services, and Public Safety are contracting with Texas A&M University’s Public Policy Research Institute and Gibson Consulting to administer the Minnesota Student Survey (MSS) in 2019. View [information on the 2019 MSS](#), including a sample parent notification letter (MDE website > Districts, Schools and Educators > School-Community Connections > Healthy Schools > Minnesota Student Survey). Letters in Spanish, Somali, and Hmong will be available in December.

Registration information will only be sent to superintendents and DACs unless the district chooses to [designate a different district-level MSS contact person](#). The registration email will be sent from [jcarle@gibsonconsult.com](mailto:jcarle@gibsonconsult.com). Please ensure that district contacts add this email to their list of acceptable addresses to avoid spam filters.

Remember it is the district’s responsibility to ensure compliance with the Protection of Pupil Rights Amendment (PPRA). This includes notifying parents/guardians of their right to opt their child out of the survey as well as making the applicable survey questions available for review. Schools may provide the following links to parents who request a copy of the survey.

- [2019 MSS Level One Questions \(Grade 5\)](#)
- [2019 MSS Level Two Questions \(Grade 8\)](#)
- [2019 MSS Level Three Questions \(Grades 9 and 11, ALCs\)](#)

If you have questions about the upcoming survey administration, please email [mde.studentsurvey@state.mn.us](mailto:mde.studentsurvey@state.mn.us) or call 651-582-8587.

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## Upcoming Opportunities

### MDE Educator Workshop and Focus Group

MDE will wrap up their educator workshops around the state with a session tomorrow in Hermantown and next week in Rochester. Lunch will be provided to all participants who attend the full-day workshop.

DATE & REGISTRATION	LOCATION
<p>Thursday, Nov. 8  <a href="#">Register for the Educator Workshop and Focus Group in Hermantown.</a></p>	<p>Arrowhead Regional Computing Consortium (ARCC):                      Hermantown</p>
<p>Tuesday, Nov. 13  <a href="#">Register for the Educator Workshop and Focus Group in Rochester.</a></p>	<p>Southeast Service Cooperative: Rochester</p>

### ACCESS for ELLs Test Administration Trainings

Professional Development staff from the WIDA Consortium will conduct the following in-person ACCESS for ELLs test administration trainings. These face-to-face trainings allow participants to get their questions answered and discuss the test preparation and administration process as a group. *Note: These trainings do not replace the required ACCESS for ELLs Training Courses on the WIDA Secure Portal.*

- **ACCESS for ELLs Test Coordinator Training** is intended for District or School Assessment Coordinators who will set up user accounts, prepare for online testing and test management, verify that all Test Administrators have been appropriately trained, and serve as the “how-to” resource for Test Administrators in their districts and schools.

- **Kindergarten ACCESS for ELLs Test Administrator Training** is intended for educators who will administer the Kindergarten ACCESS for the first time this year. The Kindergarten ACCESS is a one-on-one paper administration.

These trainings are provided at no cost; lunch is not provided.

Each training is a half-day session. If capacity is reached for a particular session, you will receive a message that the session is closed, and you will need to select another date or time to register. Registration is limited to three people from a district (or charter school) in any session.

DATE	TRAINING AND REGISTRATION	LOCATION
Tuesday, Nov. 27	ACCESS for ELLs: Test Coordinators (8:30 a.m.–noon) <a href="#">Register for the Nov. 27 ACCESS Test Coordinator morning training.</a>  ACCESS for ELLs: Test Coordinators (1–4:30 p.m.) <a href="#">Register for the Nov. 27 ACCESS Test Coordinator afternoon training.</a>	MDE Conference Center B: 1500 Hwy 36 West Rooms 17 & 18 Roseville, MN 55113
Wednesday, Nov. 28	ACCESS for ELLs: Test Coordinators (8:30 a.m.–noon) <a href="#">Register for the Nov. 28 ACCESS Test Coordinator training.</a>  Kindergarten ACCESS: Test Administrators (1–4 p.m.) <a href="#">Register for the Nov. 28 Kindergarten ACCESS training.</a>	MDE Conference Center B: 1500 Hwy 36 West Rooms 17 & 18 Roseville, MN 55113
Thursday, Nov. 29	ACCESS for ELLs: Test Coordinators (8:30 a.m.–noon) <a href="#">Register for the ACCESS Test Coordinator training in St. Cloud.</a>  Kindergarten ACCESS: Test Administrators (1–4 p.m.) <a href="#">Register for the Kindergarten ACCESS training in St. Cloud.</a>	Rasmussen College 226 Park Ave. S Room 109 St. Cloud, MN 56301

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## ***Odds and Ends***

- **MDE Closed for Veteran’s Day:** In observance of Veteran’s Day, MDE will be closed on Monday, Nov. 12.

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## ***Tech Update***

### **WIDA Trainings for Technology Coordinators**

There will be a Technology Coordinator Support webinar for administering the ACCESS test on Nov. 13 at 1 p.m.

[Join the Technology Coordinator ACCESS training on the Nov.13.](#)

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STATEWIDE TESTING: MEASURING EDUCATIONAL PROGRESS IN MINNESOTA

Minnesota Department of Education

[education.mn.gov](http://education.mn.gov) > Districts, Schools and Educators > Statewide Testing

If you have any questions or want to unsubscribe, please send an email to [mde.testing@state.mn.us](mailto:mde.testing@state.mn.us).