

AN UPDATE FROM STATEWIDE TESTING—NOVEMBER 21, 2018

QUICK LINKS	IMPORTANT DATES
<ul style="list-style-type: none"> • District Test Security Procedure • Test Security Training Now Available • Additional Student Assessment Data Available • Minnesota Student Survey 2019: Update • Upcoming Opportunities • Odds and Ends • Tech Update 	<p>Nov. 26–Dec. 14: Districts indicate the number of online testers and order test materials in WIDA AMS</p> <p>Dec. 18: Last day for districts to submit MARSS information for ELs to be sent in precode to WIDA AMS</p>

District Test Security Procedure

As announced in the Nov. 7 *Assessment Update*, MDE will soon start the audit of selected district test security procedures. Districts must annually review and update their test security procedures, as needed.

In Appendix B of the [Procedures Manual](#) (PearsonAccess Next > Resources & Training > Policies and Procedures), there is a list of the specific topics that must be minimally addressed in the district test security procedure. The only new topic is related to security camera considerations. Districts can use the [District Test Security Procedure Template](#) or create their own procedure (PearsonAccess Next > Resources & Training > Policies and Procedures).

[Back to Top](#)

Test Security Training Now Available

The Test Security Training is now available in the [Training Management System \(TMS\)](#) (PearsonAccess Next > Resources & Training > Training). All staff involved in any aspect of testing are required to this complete annual training in test security. See Chapter 3 of the [Procedures Manual](#) for full training requirements and options for completing (PearsonAccess Next > Resources & Training > Policies and Procedures).

Note: In TMS, it indicates that the training is only 5 minutes, but it will take additional time as it now includes interactive, self-paced slides that users must navigate through to complete the training.

[Back to Top](#)

Additional Student Assessment Data Available

On Dec. 3, MDE will update the assessment report database with straggler assessment data (i.e. assessment data updated after final results were published) for MCA and MTAS. This data typically comes from MTAS or paper accommodated MCA late score entry requests that were processed after the deadline for being included in reporting. The straggler data will be added to the Secure Reports and Minnesota Report Card, and you may see a difference in numbers after the Dec. 3 update.

[Back to Top](#)

Minnesota Student Survey 2019: Update

The 2019 Minnesota Student Survey (MSS) questions have been revised to correct a few errors that were recently discovered. If you accessed the documents shared in the Nov. 7 *Assessment Update* prior to November 13, download the following updated versions to replace the previous ones:

- [2019 MSS Level One Questions \(Grade 5\)](#)
- [2019 MSS Level Two Questions \(Grade 8\)](#)
- [2019 MSS Level Three Questions \(Grades 9 and 11, ALCs\)](#)

Note: Gibson Consulting, the MSS contractor, will be reaching out to district contacts via email on Monday, Nov. 26 with registration information. The email will be sent from jcarle@gibsonconsult.com. Please ensure that MSS district contacts (e.g. superintendents and DACs) have this email on their list of acceptable addresses. If needed, designate an additional contact on the [Minnesota Student Survey Contact Information webpage](#).

If you have questions about the upcoming survey administration, please email mde.studentsurvey@state.mn.us or call 651-582-8587.

[Back to Top](#)

Upcoming Opportunities

ACCESS for ELLs Test Administration Trainings

Professional Development staff from the WIDA Consortium will conduct the following in-person ACCESS for ELLs test administration trainings. These face-to-face trainings allow participants to get their questions answered and discuss the test preparation and administration process as a group. *Note: These trainings do not replace the required ACCESS for ELLs Training Courses on the WIDA Secure Portal.*

- **ACCESS for ELLs Test Coordinator Training** is intended for District or School Assessment Coordinators who will set up user accounts, prepare for online testing and test management, verify that all Test Administrators have been appropriately trained, and serve as the “how-to” resource for Test Administrators in their districts and schools.

- **Kindergarten ACCESS for ELLs Test Administrator Training** is intended for educators who will administer the Kindergarten ACCESS for the first time this year. The Kindergarten ACCESS is a one-on-one paper administration.

These trainings are provided at no cost; lunch is **not** provided.

Each training is a half-day session. If capacity is reached for a particular session, you will receive a message that the session is closed, and you will need to select another date or time to register. Registration is limited to three people from a district (or charter school) in any session.

Note: The Nov. 28 *ACCESS for ELLs: Test Coordinators* session has reached capacity.

DATE	TRAINING AND REGISTRATION	LOCATION
Tuesday, Nov. 27	<p><i>ACCESS for ELLs: Test Coordinators</i> (8:30 a.m.–noon) Register for the Nov. 27 ACCESS Test Coordinator morning training.</p> <p><i>ACCESS for ELLs: Test Coordinators</i> (1–4:30 p.m.) Register for the Nov. 27 ACCESS Test Coordinator afternoon training.</p>	MDE Conference Center B: 1500 Hwy 36 West Rooms 17 & 18 Roseville, MN 55113
Wednesday, Nov. 28	<p><i>ACCESS for ELLs: Test Coordinators</i> (8:30 a.m.–noon) This session is closed.</p> <p><i>Kindergarten ACCESS: Test Administrators</i> (1–4 p.m.) Register for the Nov. 28 Kindergarten ACCESS training.</p>	MDE Conference Center B: 1500 Hwy 36 West Rooms 17 & 18 Roseville, MN 55113
Thursday, Nov. 29	<p><i>ACCESS for ELLs: Test Coordinators</i> (8:30 a.m.–noon) Register for the ACCESS Test Coordinator training in St. Cloud.</p> <p><i>Kindergarten ACCESS: Test Administrators</i> (1–4 p.m.) Register for the Kindergarten ACCESS training in St. Cloud.</p>	Rasmussen College 226 Park Ave. S Room 109 St. Cloud, MN 56301

[Back to Top](#)

Odds and Ends

- **MDE and Service Providers Closed:** In observance of the Thanksgiving Holiday, MDE and service provider Customer Service will be unavailable on Nov. 22–23. Note: The one exception to this is the WIDA Client Services Center will be open on Nov. 23 from 10 a.m.–4 p.m.

[Back to Top](#)

Tech Update

MacOS 10.14 Solution for WIDA Screener and ACCESS for ELLs

Last week's *Assessment Update* reported that DRC found an issue in the operating system update for MacOS 10.14. It affects any device running MacOS 10.14 during the Speaking test for both WIDA Screener Online and ACCESS for ELLs Online. All other supported devices and operating systems are functioning as planned and are not impacted.

Apple is working on a permanent solution, but in the interim, districts can download the recently provided Secure Browser 9.1 for all devices running MacOS. [Tech Bulletin – DRC INSIGHT Secure Browser MacOS 9.1.0](#) was released yesterday, Nov. 19 (wida-ams.us > [Log In] > All Applications > General Information > Documents > [Leave Administration and Document as “(All)” and change Audience to “Technology Coordinators”]).

Contact DRC Customer Support with any questions at WIDA@DataRecognitionCorp.com 855-787-9615.

Upcoming District Technology Coordinator Trainings from Pearson

Pearson will provide trainings to support technology staff for 2019 MCA administrations. The trainings will be recorded and posted 2–3 days after the session in the [Training Management System \(TMS\)](#) on the Technology Staff tab in the Pearson Recorded Webinars category (PearsonAccess Next > Resources & Training > Training).

The table below contains the date, conference call information, and link to join the session on the day of the training. No registration is required; however, the training is limited to the first 150 participants.

- Call-in phone number: 877-554-0877
- Conference code: 571 468 0293
- Password: Pearson

DATE	TRAINING	LINK TO JOIN
Tuesday, Dec. 11 9–10 a.m.	New Technology Coordinator Training	Join Pearson's Technology Training on Dec. 11.
Wednesday, Dec. 12 1–2 p.m.	Experienced Technology Coordinator Training	Join Pearson's Technology Training on Dec. 12.

A high-level agenda can be found in the *Upcoming Technology Trainings 2018–19* document available under the Additional Technology Resources section of the [Technology page](#) (PearsonAccess Next > Technology).

[Back to Top](#)

STATEWIDE TESTING: MEASURING EDUCATIONAL PROGRESS IN MINNESOTA

Minnesota Department of Education

education.mn.gov > Districts, Schools and Educators > Teaching and Learning > Statewide Testing

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