

AN UPDATE FROM ACADEMIC STANDARDS, INSTRUCTION AND ASSESSMENT—JUNE 14, 2023

QUICK LINKS	IMPORTANT DATES
<ul style="list-style-type: none"> • Embargoed Student Results in Secure Reports • Entering Reimbursement Requests in GRR • 2023–2024 WIDA Screener Online Administration • Odds and Ends 	<p>May 22–June 28 Retrieve ACCESS and Alternate ACCESS early student-level results in Test WES</p> <p>June 28 Access embargoed final student results in District and School Student Results (DSR/SSR) files in Secure Reports</p>

Embargoed Student Results in Secure Reports

Final student-level assessment results will be available in the [District and School Student Results](#) (DSR and SSR) files on June 28. These results will be under embargo until the public release of assessment results on Aug. 24. During the embargo, districts can use final assessment results to prepare for questions from the media and local stakeholders. It is up to the district to determine whether or not to share embargoed assessment data with students, families, and staff for instructional purposes. Preliminary or embargoed results cannot, however, be discussed in public forums, reflected in public meeting minutes (such as school board meetings), or shared with the general public or media until the final assessment results have been released publicly.

Data Privacy and Sharing Results

Individually-identifying student results should not be shared publicly at any point as required under FERPA regulations. Student-level results should only be shared with those who have a legitimate educational interest or others permitted by the Minnesota Government Data Practices Act or FERPA to access private educational data. Be sure to remind building principals and any other staff that have access to assessment data of the policies regarding sharing embargoed data and ensure they understand what it means to abide by the embargo.

Districts and schools may share preliminary results or final embargoed assessment results with school officials who are not district or school staff, including school board members and charter school authorizers, if specific requirements are met. See *Sharing Students' Private Information and Results Outside the School and District* in Chapter 11 of the [Procedures Manual](#) for more information.

Late Returns and Late Score Entries

Any late returns (for ACCESS/Alternate ACCESS) or late score entries (for MCA/MTAS) that were not available in Test WES during Posttest Editing will not be included in the DSR and SSR files. These scores will be added later this fall and will not be available for the embargoed release on June 28 or the public release.

Additional Resources

The following resources are or will be available to support districts with using and understanding the results:

- Chapter 11 of the [Procedures Manual](#) provides guidelines for using the assessment data and abiding by the embargo.
- The *2022–23 District and School Student Results (DSR and SSR) User Guide*, which will be posted on the [Assessment Secure Reports](#) page before the DSR/SSR release date, provides information on the content and file format of the DSR and SSR files, as well as how to access them in Secure Reports. The DSR/SSR files contain the student-level data from the assessments, including demographic information, achievement level information, and various test scores and data as applicable.
- The *Statewide Assessments: Using District and School Student Results (DSR and SSR) Files* is a one-page resource that provides information for district staff about using the district and school student results (DSR/SSR) files. It is posted on the [District Resources page](#) (under the Test Score Interpretation Resources expandable heading).

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Entering Reimbursement Requests in GRR

Districts that have received assessment results for the college entrance exam they administered (ACT or SAT) should enter requests for reimbursements in the [Graduation Requirements Records \(GRR\)](#) system for eligible students.

If a district has not previously received reimbursement for a grade 11 or 12 student, districts will be reimbursed for students eligible for a free/reduced-price meal (FRP) who are entered into GRR. Districts may also be reimbursed on a prorated basis (if necessary) for students who are unable to pay for the exam. Districts must determine the criteria for unable to pay and enter those requests in GRR.

Districts must submit eligible reimbursement requests no later than Sept. 8.

Common Issues

Any student identity error must first be resolved in MARSS and/or the Student ID Validation system before the record can be added into GRR. Student data entered in GRR must match MARSS data. If you receive the “Student match based on matching rules, but ID is different” message, check the following:

- A nickname has been entered instead of the full name (for example, “Ben” instead of “Benjamin”).

- The student’s last name is incomplete or not entered correctly (for example, “Carlson” or “Carlson-Hernandez” instead of “Carlson Hernandez”).

Reimbursement Reports

After districts enter reimbursement requests in GRR, they must confirm that the students for which they expect reimbursement are included in the reimbursement reports; these reports are refreshed each morning. It is important to confirm student information is entered correctly to avoid incorrect reimbursements made to the district. Two reports are available: The *Claimed Student Detail Report* and the *Estimated Student Amount Report*. The *Claimed Student Detail Report* details what records will be reimbursed (or the reason records will not be reimbursed). The *Estimated Student Amount Report* gives an estimate of the amount to be received.

Resources

More information is in the [Graduation Requirements Records \(GRR\) User Guide](#) and in the *MDE Graduation Requirements Records (GRR) Training*, which is posted in the [Training Management System \(TMS\)](#) on the District Assessment Coordinator tab under the MDE Recorded Webinars category.

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2023–2024 WIDA Screener Online Administration

The 2023–24 administration of WIDA Screener Online will open in WIDA AMS on Friday, June 30. Permissions for the new WIDA Screener administration will be assigned to existing users prior to this date. **All Speaking and Writing responses from the 2022–2023 administration year must be scored by Thursday, June 29**, before the 2022–23 administration changes to read only.

Additionally, please note:

- New applications for Import, Student, and Test Management will be available on June 30. More information is available in the [Get ready for 2023–24 updates to WIDA AMS and DRC INSIGHT](#) article on the WIDA website.
- Reports for the 2023–24 testing year will be available in the new Reporting Services application, available June 30. Reports for 2021–22 and 2022–23 can be found in WIDA AMS under My Applications > Report Delivery.
- Beginning with the 2023–24 testing year, DRC will house only the current year plus the two previous years’ score reports in WIDA AMS. If your district needs score reports for WIDA Screener Online or ACCESS for ELLs for the 2020–21 testing year or earlier, download your reports before June 30.

For questions related to WIDA AMS, please contact DRC Customer Service at wida@datarecognitioncorp.com or 855-787-9615.

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Odds and Ends

MDE is closed on Monday, June 19, in observance of Juneteenth.

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Minnesota Department of Education

education.mn.gov > Districts, Schools and Educators > Teaching and Learning > Statewide Testing

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