

AN UPDATE FROM ACADEMIC STANDARDS, INSTRUCTION AND ASSESSMENT—MAY 4, 2022

QUICK LINKS	IMPORTANT DATES
<ul style="list-style-type: none"> Testing Windows Closing Upcoming Events for DACs Returning Secure Test Materials Odds & Ends 	<p>May 6: Last day of the Reading and Mathematics MCA, and Reading, Mathematics, and Science MTAS testing window</p> <p>May 10 (noon): Deadline for ordering additional Science MCA test materials</p> <p>May 13: Last day of the Science MCA testing window</p> <p>May 16: Deadline to ship secure MCA paper and MTAS test materials to Pearson</p> <p>May 23: Retrieve early student-level results in Test WES for ACCESS and Alternate ACCESS</p> <p>May 23–June 10: Posttest Editing in Test WES</p>

Testing Windows Closing

Reading and Mathematics MCA and all MTAS (Reading, Mathematics, and Science)

Online Testing and Data Entry Deadlines

This Friday, May 6, is the last day of the testing window for Reading and Mathematics MCA and all MTAS subjects, **including Science MTAS.** Pearson does not score any paper test materials, so districts must ensure that all student responses or MTAS scores are entered online in order to be scored.

Districts must enter accommodations or change test assignments from MCA to MTAS in Test WES by this Thursday, May 5, in order for the updates to appear in PearsonAccess Next by the last day of the testing window.

- All Reading and Mathematics MCA online testing must be completed by 5 p.m. **this Friday, May 6.**

- All student responses from Reading and Mathematics MCA paper test books must be entered in TestNav by 7 p.m. **this Friday, May 6.**
- Data for *all subjects* of MTAS (Reading, Mathematics, *and* Science) must be entered in PearsonAccess Next by 7 p.m. on **this Friday, May 6.**

MTAS Data Entry Reminders

If a student's MTAS on-demand Report has an NC (Not Complete) code, this means that not all data was entered for that student's test. If the data was entered incorrectly, contact the Pearson help desk at 888-817-8659 to reset the test. Refer to the [MCA/MTAS Irregularities](#) for more details.

If a district wants a test code to be assigned to an MTAS record, it is important that the test code is indicated in PearsonAccess Next for MTAS. Since absent and not enrolled test codes cannot be entered in PearsonAccess Next, a refusal or medical excuse may be entered during the testing window and then changed during Posttest Editing. If a district waits until Posttest Editing, a test code can only be added to a blank assessment, **which defaults to MCA** and cannot be changed to MTAS at that time.

Science MCA Online Testing and Data Entry Deadlines

May 13 is the close of the testing window for Science MCA. All online testing for Science MCA must be completed by 5 p.m. on May 13. All student responses in paper Science MCA large print or braille test books must be entered in TestNav by 7 p.m. on May 13.

Note: As indicated above, **this Friday, May 6,** is the last day to enter Science MTAS data.

Manually Adding Students and Updating Information in Test WES for the Science MCA

May 12 is the last date to manually add students in Test WES, and also the final date to change the send indicator for high school Science MCA and to indicate accommodation/linguistic support codes for the Science MCA in Test WES.

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Upcoming Events for DACs

MDE and DAC Coffee Break and Sharing: Save the Date

MDE will be holding the MDE and DAC Coffee Break and Sharing webinar on Thursday, May 19, from 2–3:30 p.m. This time is intended for DACs to share information and experiences from this year's test administrations with their fellow DACs from across the state and MDE. MDE will also gather some information to inform next year's resources and trainings.

This Coffee Break is optional; simply a time to get together and share experiences and successes. MDE will not provide any training or new information, and it will not be recorded. More information about how to attend will be provided in next week's *Assessment Update*.

May Q&A Webinar for New DACs: Save the Date

The May New DAC Q&A webinar will be held on Tuesday, May 24, from 2–3 p.m. It will focus on wrapping up test administration and Posttest Editing. Experienced DACs are also welcome to attend. Registration and a link to submit questions will be available in next week's *Assessment Update*.

The following resources are prerequisites: Chapter 10 of the [Procedures Manual](#) and the Posttest Editing Training, which will be posted on Friday, May 6 in the [Training Management System \(TMS\)](#) on the District Assessment Coordinator tab under the MDE Recorded Webinars category.

Note: Q&A webinars are intended to provide a conversational setting where new DACs can receive support on existing resources and upcoming tasks. Q&A webinars are not recorded as they are not trainings and do not provide any new content, as all answers are available in the prerequisites.

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Returning Secure Test Materials

Secure test materials must be returned to Pearson via UPS after the tests are administered and student responses and MTAS data are entered online. These secure test materials do not need to be held until the end of the testing window if testing is complete. Note that MTAS Learner Characteristics Inventory (LCI) and Data Collection Forms must stay on file at the district for one year.

To ensure materials are received by the deadline, please work with your schools to ensure that all materials are returned in a timely manner. Depending on your process, materials at schools may be sent to the district for return or directly to Pearson. All materials must be shipped no later than May 16.

For more information, access the [Returning Secure Test Materials](#) document. For questions, contact the Pearson help desk at 888-817-8659 or [submit a Pearson help desk request online](#).

Note: Pearson does not score any paper test materials. Ensure all MTAS data and student responses from paper MCA test books have been entered in PearsonAccess Next before shipping back the materials.

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Odds & Ends

MCA Scale Score Infographic

The [Interpret Statewide Assessment Scores](#) page of the Testing 1, 2, 3 website has been updated to include a revised MCA Scale Score Infographic (under the MCA Scores expandable header). Ensure that you are not using older versions of this resource as they contained some outdated information.

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